



**Service Director – Legal, Governance and
Commissioning**

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Monday 11 October 2021

Notice of Meeting

Dear Member

Economy and Neighbourhoods Scrutiny Panel

The **Economy and Neighbourhoods Scrutiny Panel** will meet in a **Virtual Meeting - online** at **1.00 pm** on **Tuesday 19 October 2021**.

This meeting will be webcast live and will be available to view via the Council's website.

The items which will be discussed are described in the agenda and there are reports attached which give more details.

A handwritten signature in black ink, appearing to read "Julie Muscroft", on a light-colored background.

Julie Muscroft

Service Director – Legal, Governance and Commissioning

Kirklees Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform the Chair/Clerk of their intentions prior to the meeting.

The Economy and Neighbourhoods Scrutiny Panel members are:-

Member

Councillor Harpreet Uppal (Chair)

Councillor Gwen Lowe

Councillor Yusra Hussain

Councillor Martyn Bolt

Councillor John Taylor

Councillor Robert Iredale

Chris Friend (Co-Optee)

Eilidh Ogden (Co-Optee)

Andrew Bird (Co-Optee)

Agenda

Reports or Explanatory Notes Attached

Pages

1: Membership of the Committee

To receive apologies for absence from those Members who are unable to attend the meeting.

2: Minutes of the Previous Meeting

1 - 10

To approve the Minutes of the meeting of the Panel held on 7 September 2021.

3: Interests

11 - 12

The Councillors will be asked to say if there are any items on the Agenda in which they have disclosable pecuniary interests, which would prevent them from participating in any discussion of the items or participating in any vote upon the items, or any other interests.

4: Admission of the Public

Most debates take place in public. This only changes when there is a need to consider certain issues, for instance, commercially sensitive information or details concerning an individual. You will be told at this point whether there are any items on the Agenda which are to be discussed in private.

5: Deputations/Petitions

The Panel will receive any petitions and hear any deputations from members of the public. A deputation is where up to five people can attend the meeting and make a presentation on some particular issue of concern. A member of the public can also hand in a petition at the meeting but that petition should relate to something on which the body has powers and responsibilities.

In accordance with Council Procedure Rule 10 (2), Members of the Public should provide at least 24 hours' notice of presenting a deputation by emailing executive.governance@kirklees.gov.uk.

6: Public Question Time

The Board will hear any questions from the general public. Due to Covid-19 restrictions, questions should be emailed to executive.governance@kirklees.gov.uk no later than 10am on Monday 18th October 2021.

7: Kirklees Housing and Neighbourhoods and Estate Management Update

13 - 18

To provide the Panel with an update on the transfer of the housing management and maintenance services (formally provided by KNH) back to the Council.

Contacts:

Naz Parker, Service Director for Homes and Neighbourhoods
Eric Hughes, Head of Business Assurance and Transformation

8: Hot Food Takeaway Supplementary Planning Guidance (SPD)

The Panel will consider a report setting out the approach taken in the draft Hot Food Takeaway SPD and the next steps for consultation and adoption of the SPD.

Contacts:

Steven Wright, Planning Policy and Strategy Group Leader.

9: Work Programme 2021/22

19 - 24

The Panel will consider its work programme and forthcoming items/activities for 2021/22.

Contact:

Jodie Harris, Principal Governance and Democratic Engagement Officer

